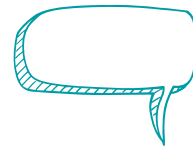

Important information for international students

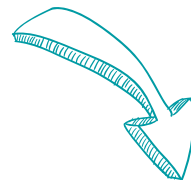


Dear candidate,

Thank you for choosing Frederick University for your studies.

International students from non EU countries need to have a valid Student Visa to study in Cyprus. Student Visas are issued only to full-time international students (students who register to at least 20 ECTS per semester). Please see below the procedure that needs to be followed before and after your arrival to Cyprus.

We look forward to welcoming you to our vibrant student community.



FREDERICK UNIVERSITY



Pre Arrival

Entry Permit

You need to have a valid Entry Permit (blue slip) in order to be allowed to enter Cyprus. Once the Conditional Acceptance Letter is issued by the University, you will be directed by an Admissions Officer to send to the University several documents by email and then by courier. Prior to your arrival to Cyprus, you will be issued the Entry Permit.

Travelling to Cyprus

When travelling to Cyprus, it is very important to have the following documents on you (in English):

- ☐ Your passport (valid for at least two years)
- ☐ €2,000 in cash (at least)
- ☐ A copy of your entry permit that was sent to you by the Office of Admissions
- ☐ Open ticket valid for return to home country

Airport pick-up

We can arrange for a taxi to pick you up on the day of your arrival. You need to send us the flight itinerary at least 72 hours prior to your arrival to Cyprus. In case the date and/or time of your flight changes, please inform the Admissions Office the soonest. The taxi driver will be waiting for you at the airport.

Upon your Arrival

Once you arrive to Cyprus, in order to apply for your student's visa you have to visit the University during our working hours. Please contact the Admissions Office for further assistance.

Registration at the Migration Department

After your arrival to Cyprus, you will need to register at the Civil Registry and Migration Department for the Nicosia district or at the Police Aliens and Immigration Unit of the district of residence within 10 days from your arrival to Cyprus and provide your biometric features (photo and fingerprints) and signature. The Admissions Office will arrange a meeting for you.

Temporary Residence Permit (Student Visa)

During your registration at the Migration Department, you will apply for a Temporary Residence Permit (Student Visa). To be able to apply, you will need to submit the following documents to the Admissions Office prior to the registration (within 10 days from your arrival to Cyprus):

- ☐ Original medical test examinations for Hepatitis B and C, AIDS/HIV, Syphilis and report of chest X-ray for Tuberculosis stamped and signed by a doctor with validity of four months. You will be required to proceed to these medical examinations on the first working day after your arrival to Cyprus.
- ☐ Health Insurance for one year
- ☐ Bank Statement to verify that you have an account at a local bank

Top 3 priorities

1.

2.

3.

Important Dates

Notes

- ☐ Confirmation form a Banking Institution in the Republic that you have transferred sufficient funds to your personal account to cover tuition fees, accommodation and living expenses for the period that the residence permit is applied for (receipt that shows a balance of at least €3000).
- ☐ Accommodation Contract for one year
- ☐ Migration fees (€104.17)
- ☐ M61 Form (Application for the renewal of a temporary resident's permit)
- ☐ Authorization form

It is important to bring with you satisfactory amount of money to cover all of your expenses.

Your Temporary Residence Permit (Student Visa) will be issued approximately 15 days after your arrival to Cyprus.

During your studies

Visa Renewal

You must proceed with the renewal of your Student Visa within 30 days before the expiration of the previous one. Please contact the Admissions Office when you will need to renew your visa for guidance. To be able to apply for a renewal, you will need to submit the following documents to the Admissions Office:

- ☐ All Transcripts
- ☐ Bank Statement (that shows balance of at least €1000)
- ☐ Health Insurance for one year
- ☐ Accommodation Contract for one year
- ☐ Photocopy of your last temporary residence permit
- ☐ Photocopy of your Passport (including the page with the most recent arrival date and the page with the first date of arrival)
- ☐ M61 Form (Application for the renewal of a temporary resident's permit)
- ☐ Authorization form
- ☐ Renewal fees (€34.17)

Employment

If you are a full time student from a non-EU country you can work for up to 20 hours per week during your study period, provided that the employment hours will not coincide with your study hours at the University, or 38 hours per week during break time. The right to employment starts after the completion of six months of study and residence in Cyprus. After completion of a Master's Degree, you are allowed to work in the field of your postgraduate studies for up to 12 months. You can find the relevant government regulations [here](#).

Health Insurance

Student health insurance is obligatory for international students. The Admissions Office will assist you to obtain health insurance upon your arrival to Cyprus. The issuance cost should be paid by you directly to the insurance company.

My Semester Goals





Course Attendance

According to the Law, the residence permit in Cyprus for study purposes is revoked or not renewed when the student does not make satisfactory progress in his / her relevant studies and specifically:

- When the student does not successfully complete the foundation course, if applicable
- When the student does not attend or does not regularly attend the courses of each academic year
- When the student does not complete his / her program of study at the specified time, increased by 50%.

Applications for a residence permit due to a change of the educational institution or the program of study, are assessed by the Competent Authority and if the above criteria are not met they are rejected.

Bank Account

Within the first days from your arrival to Cyprus you need to open a bank account with a local bank. To open a bank account, you will need to provide the following documents:

- Copy of passport
- Registration Letter
- Proof of residence address (Accommodation Contract)

Banks reserve the right to request any additional documents/information if needed.

Accommodation

You are required to arrange accommodation either prior or within one week from your arrival to Cyprus. Our experienced accommodation officers offer support and assistance in finding suitable accommodation. In Nicosia there are apartments available for rent through the University's Accommodation Office. In Limassol we have access to rooms at Apollonia Student Halls that are located very close to the University's facilities in Limassol.

Bills that need to be settled in case of renting a house:

- Electricity (www.eac.com.cy/)
- Water service (www.wbn.org.cy/)
- Garbage
Nicosia (www.nicosia.org.cy/el-GR/informations/documents/garbage/)
Limassol (<https://bit.ly/3gYX5of>)

Tuition Payment

The below amounts must be paid prior to your arrival to Cyprus:

- the first semester tuition fees
- application fee and first semester registration fee
- migration fee or other related expenses

In addition, each semester's fees must be paid in full at the beginning of each semester.

Useful University Contacts

Admissions Office

Nicosia: info@frederick.ac.cy, tel. +357 22 394 394

Limassol: info_lim@frederick.ac.cy, tel. +357 25 730 975



Notes

